



Transport Education Training Authority

Driven by Vision



Quality Council for Trades & Occupations



employment & labour

Department:
Employment and Labour
REPUBLIC OF SOUTH AFRICA

TETA, QCTO & DoL SCOPING MEETING *Invitation*



23 April 2024 | 09h00 – 15h00

Venue to be confirmed

Dear Subject Matter Expert (SME) Stakeholder

The Transport Education Training Authority (TETA) in partnership with the National Department of Employment and Labour are in the process of reviewing the unit standards related to Operators of Lifting Machines (Forklifts and Cranes) into the QCTO format of skills programmes.

This communicate informs all industry stakeholders of the project and invite stakeholders to the Scoping Meeting. The schedule of meetings planned during the development phases for stakeholder participation will be shared during the scoping meeting.

Scoping Meeting Agenda

- i. Confirmation of stakeholders to be consulted.
- ii. Confirmation of purpose and rationale for Skills Programme.
- iii. Outlining of QCTO Skills Programme prescribed development process.
- iv. Nomination of Working Group (WG) Members.
- v. Roles and responsibilities in the development process (SME Facilitator, SME WG, SME Broader Stakeholders, QP, QCTO).
- vi. Discussion on project process and way forward: Confirmation of parameters of skills programmes.

Should you be interested in attending, or have any queries, please contact Ms Mapontsho Ntoule via email on mapontshon@teta.org.za or telephone on +27 11 577 7087/ 067 406 2092) and Ms Yolisa Gxabuza via email on yolisag@teta.org.za or telephone on +27 11 577 7065.

Ms Sandy Ndlovu
ETQA Manager



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