



Transport Education Training Authority  
Driven by Vision

# Notice of Special Projects

## Special Projects proposals to address shortfalls in the 2024/25 TETA Annual Performance Plan

### **Purpose:** Request for Special Projects Proposals to address shortfalls in the 2024/25 TETA Annual Performance Plan

#### **1. BACKGROUND**

The Transport Education and Training Authority (TETA) is established in terms section 9 of the Skills Development Act, (Act No 97 of 1998). The TETA is a public entity responsible for skills development in the transport sector, accountable to the Minister of Higher Education, Science and Innovation and also overseen by National Treasury for compliance with provisions of the Public Finance Management Act 1 of 1999.

The primary functions of TETA are to develop a Sector Skills Plan for the transport sector; facilitate the development, registration and implementation of learnerships, skills programmes and strategic initiatives; approve workplace skills plans and scrutinise annual training reports; disburse grants to stakeholders; and assure quality of education and training in the transport sector.

The TETA disburses discretionary grants for special projects to fill identified gaps to achieve targets in the annual performance plan and strategic priorities through the Independent Management Committee.

#### **2. PURPOSE**

The TETA aims to invite proposals from competent and credible service providers for submission of flagship proposals to address gaps in the 2024/2025 financial year to fully implement targets agreed upon/ approved in the Strategic Plan and Annual Performance Plan.

#### **3. OVERALL OBJECTIVES**

The overall objective is to solicit proposals that will ensure that Annual Performance Plan targets shortfalls emanating from discretionary grant funding window of November 2023 are addressed to meet overall TETA annual performance plan targets for the 2024/25 financial year.

#### **4. EVALUATION OF PROPOSALS**

Proposals received from stakeholders will be evaluated via the Independent Management Committee process. The initial process of evaluation entails checking the completeness of the application. Applications that are not fully completed may be disqualified. Stakeholders will be informed on applications that are incomplete. Properly completed applications will proceed for evaluation.

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## 5. PROPOSAL SUBMISSION MUST CONTAIN THE FOLLOWING DOCUMENTS:

- Completed SP application form (the form must be signed by authorised signatory);
- Completed Marketing and PR application form (for marketing, communication, sponsorships, and events) (the form must be signed by authorised signatory);
- Proof of company registration (CIPRO registration, Memorandum of incorporation, and list of Company Directors);
- Certified ID copy of applicant (authorised signatory) – not older than 6 months;
- Certified copies of Directors ID – not older than 6 months;
- Proof of authorised signatory (where the applicant is not listed under the Company Directors) e.g. Letter from an active director, delegation of authority;
- BBBEE certificate / Affidavit commissioned by Commissioner of Oaths (where applicable);
- CSD (Central Supplier Database) proof of registration
- SARS Pin with expiry date / CSD supplier number to assist with verification of tax compliance;
- Proof of Education and Training Provider Accreditation, where applicable;
- Workplace approval numbers for workplace based interventions;
- Applicants are not allowed to change training providers or employers indicated as partners in the initial application as this may delay implementation of the project.

For **SOEs, NPOs and Cooperatives** the following exemptions will be applied:

- A letter stating the names of directors must be furnished;
- Certificate of registration must be furnished to prove the legal status of the NPO/Cooperatives;
- SOEs must submit their Certificate of Incorporation;
- In cases where the entity is BBBEE exempted a proof of exemption must be submitted.

### Exclusions

Companies with state employees and families of TETA Accounting Authority members and employees may not be considered in compliance with section 13A of the Skills Development Act 97 of 1998 as amended and sections 8 and 9 of the Public Administration Management Act 11 of 2014.

## 6. TARGET SHORTFALLS

For the 2024/2025 financial year TETA has target shortfalls in the areas below:

- Bursary Employed
- Learnership Employed
- Learnership Unemployed
- Skills Programme Unemployed
- Workplace Experience TVET
- Artisan Recognition of Prior Learning (ARPL)
- Recognition of Prior Learning
- Trade union interventions
- AET Employed
- GETC Workers
- Apprenticeship Unemployed
- Internships
- Rural Development
- Pandemic Awareness Programmes
- Small & Medium Enterprises
- NLPE's
- Cooperatives
- NGOs
- CBOs
- New Venture Creation

- Regulatory programmes
- Occupational qualifications
- Candidacy
- Cadetships
- GETC Employed and Unemployed
- AET Employed and Unemployed
- TVET/CET Lecturers exposed to the industry
- curricula developed for occupational qualifications
- Learning materials developed for QCTO approved occupational qualifications
- TVET/CET college managers trained on curriculum related studies
- Road Safety Partnerships
- Co-funding partnerships
- Hydrogen skills programmes and partnerships
- TVET Centres of Specialisation
- Safety initiatives in the transport sector
- TVET/CET colleges infrastructure development
- Marketing and Communications interventions:
  - Women empowerment seminars
  - Provincial stakeholder engagement sessions (forums conducted by provinces)
  - Career platforms
  - TETA career exhibitions for urban areas
  - Career development exhibitions in rural areas on occupations in high demand
  - Capacity building workshops for teachers
  - Media information sessions
  - Events sponsored to enhance TETA Brand.

## 7. SPECIAL PROJECTS AND MOUs

The TETA supports special projects aimed at addressing national imperatives and TETA strategic objectives. Special Projects include establishment of Partnerships and Memoranda of Understanding. Stakeholders must submit a partnership request for consideration.

Requests for partnerships in the following areas are encouraged and will be prioritised:

- Research Partnerships
- Hydrogen Partnerships
- Inter SETA Partnerships
- University partnerships
- TVET Colleges
- CET Colleges
- Employer partnerships
- Tripartite partnerships between employers, educational institutions and the TETA.

## 8. WHEN TO APPLY FOR SPECIAL PROJECTS

The TETA will receive and consider applications **from date of publication** of this notice until **30 September 2024**. The TETA retains the discretion to consider applications received after the closing date upon the applicant(s) furnishing reasonable justification for the non-compliance.

## 9. SUBMISSION OF PROPOSALS

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Please note hand delivered applications are discouraged and may not be accepted. Applications must be submitted via e-mail address as follows: **imc@teta.org.za**. The application forms, funding framework and annual performance plan documents are available in the TETA website **www.teta.org.za**

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For any queries or assistance relating to the special projects applications, applicants are advised to contact Strategic Projects Office on the following:

Unit	Project Officer	Project Administrator	Project Assistant
Strategic Projects Office	<b>Ms Zimkhitha Tofile</b>	<b>Ms Linda Nomkala</b>	<b>Ms Sebati Molepo</b>
	011 577 7060	011 577 7229	011 577 7047
	061 902 1155	076 321 6310	082 523 5727