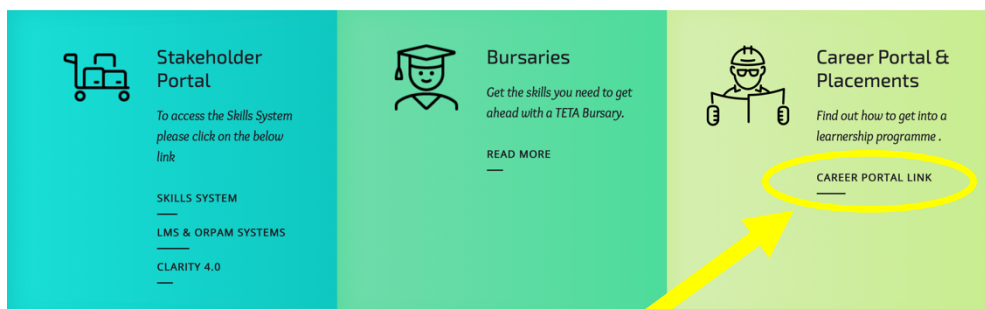
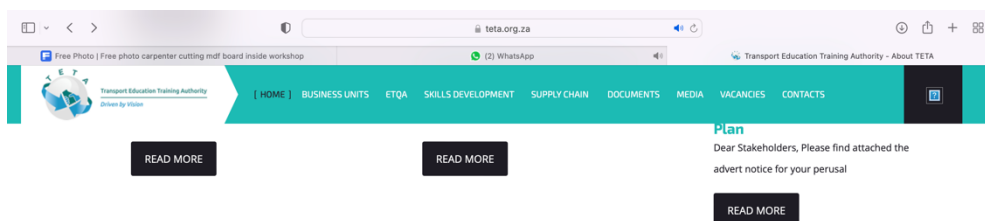
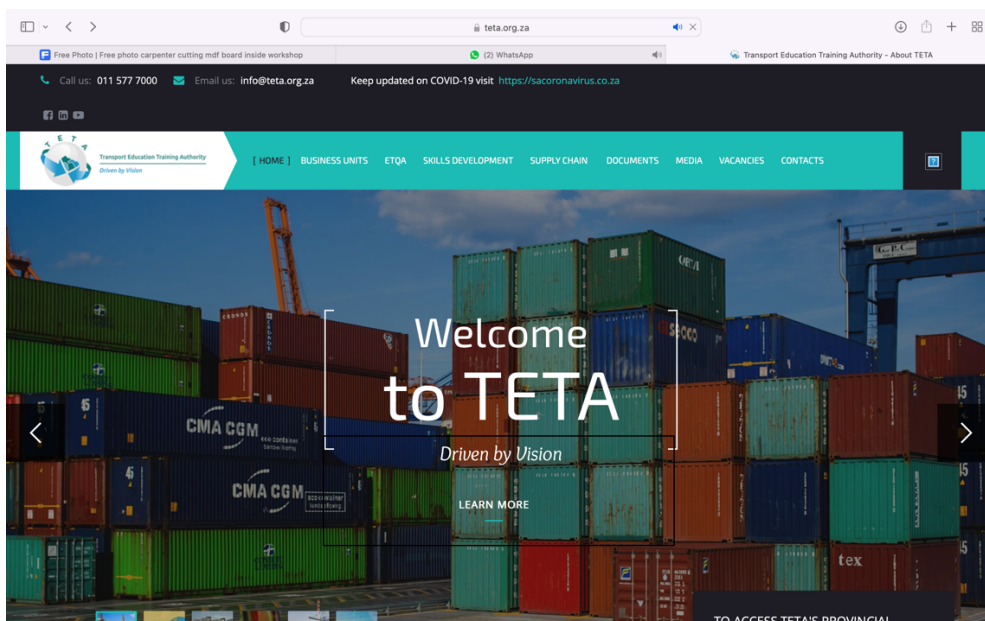


# Step-by-step guideline to apply for available opportunities on the Career Portal

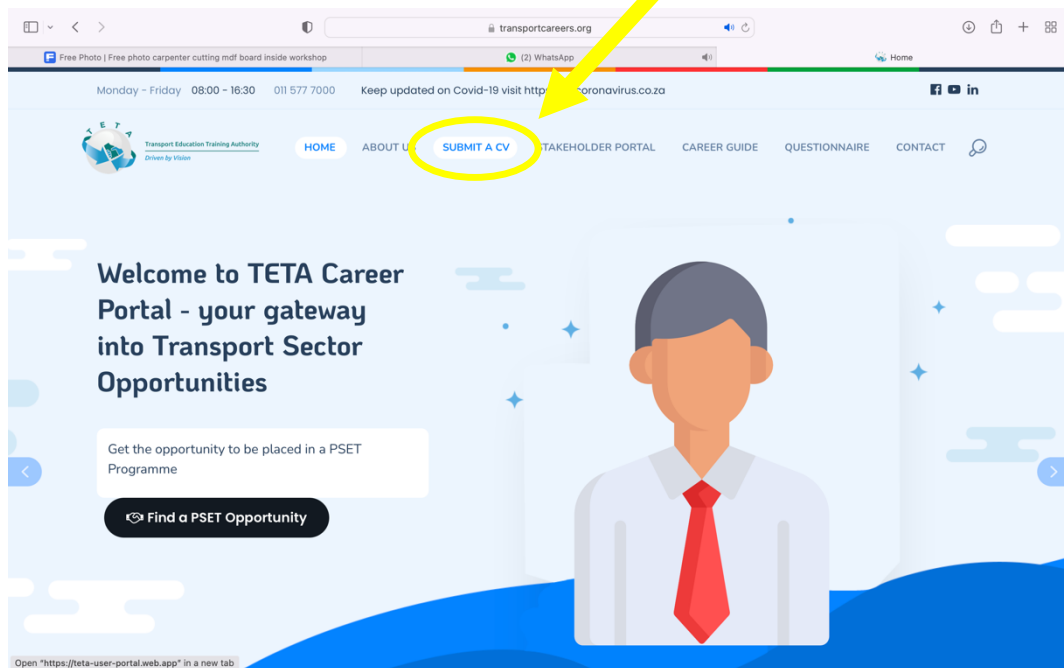
## Step 1. Access the Career Portal by:

- Scanning the QR Code
- Visiting the browser address, <https://www.transportcareers.org>
- Clicking on the Career Portal link on TETA Home page (See the below screenshot).

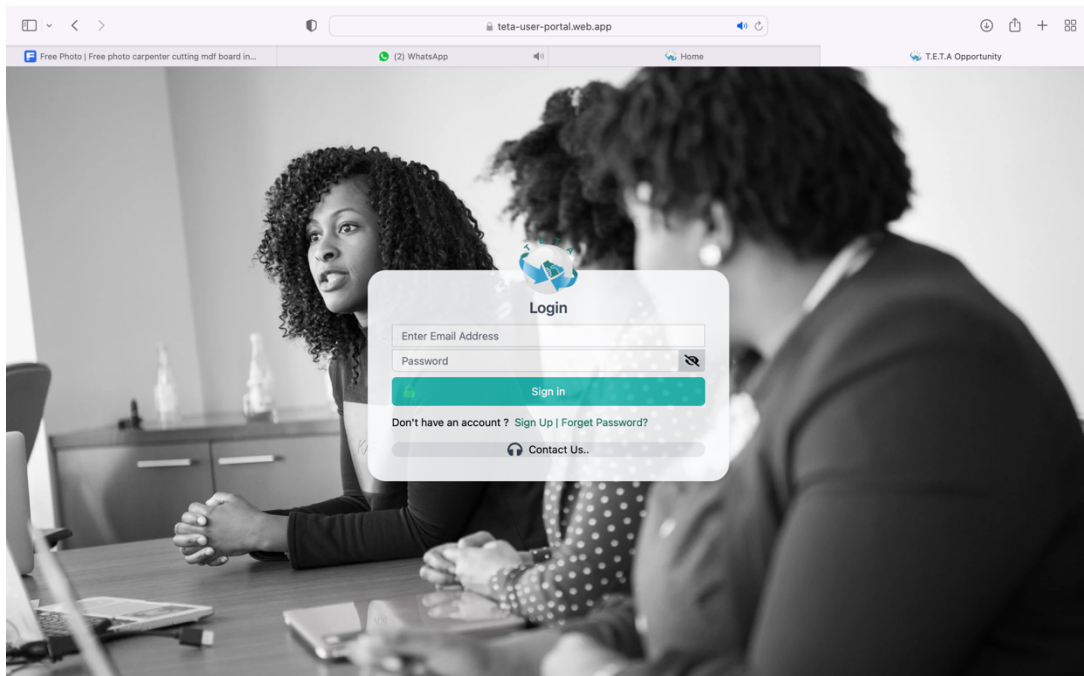


Career Portal Link

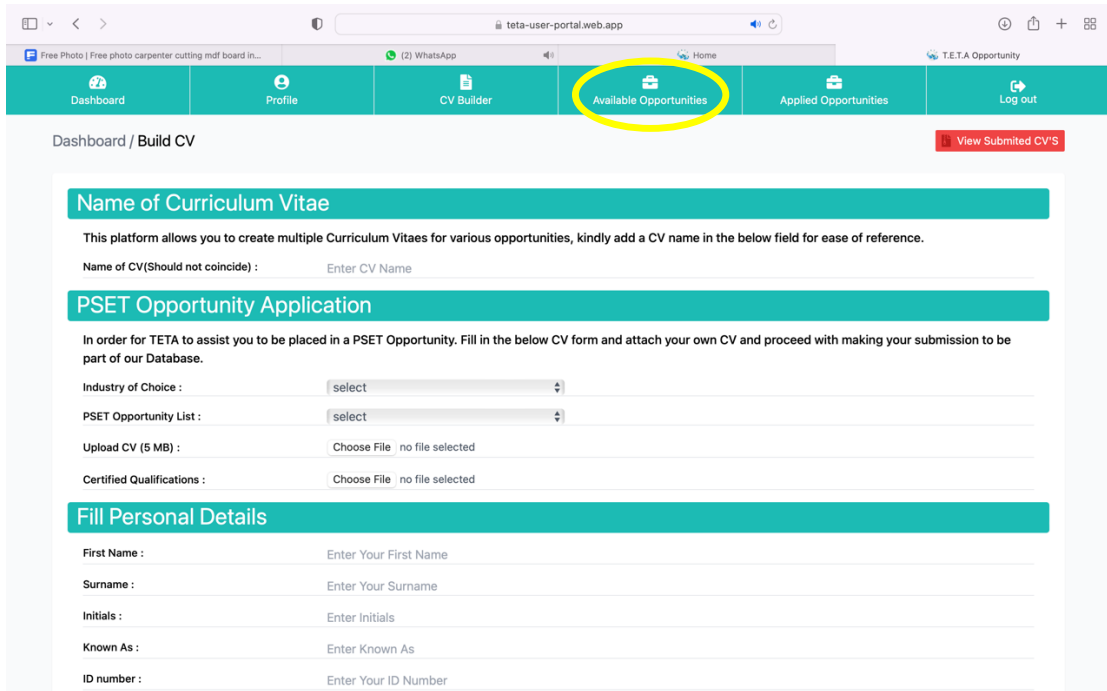
**Step 2.** Once you're on the landing page, click the **"Submit a CV"** button.  
(Page. See the below screenshot).



**Step 3.** You will then be required to **Sign Up** for an account.

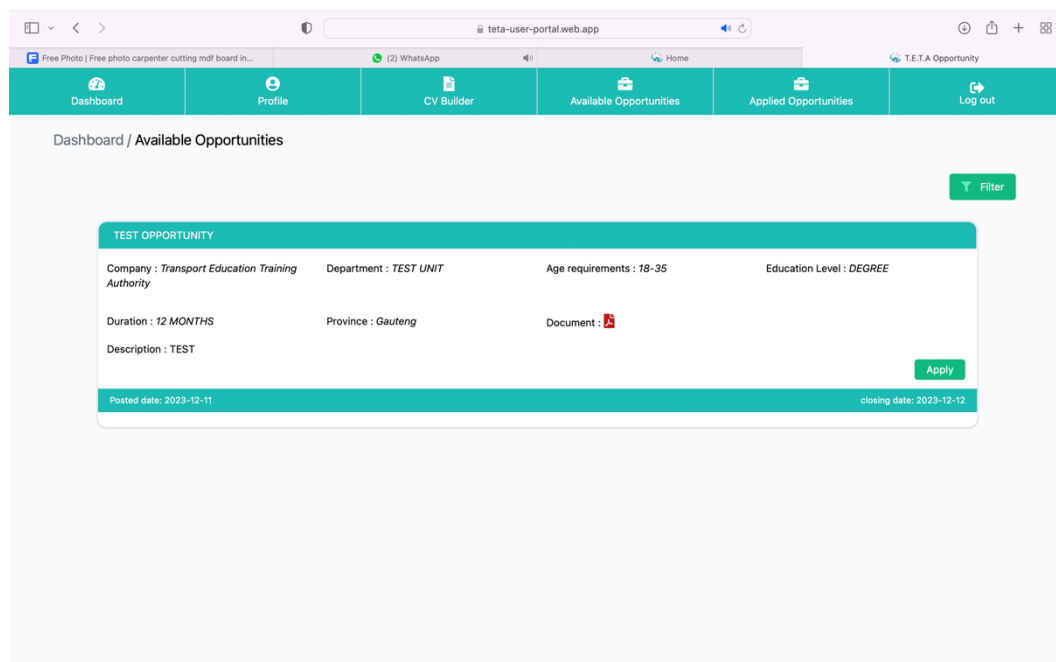


**Step 4.** Once you have signed up, you will land on the **CV Builder** page. Click on the **Available Opportunities** button.  
(Page. See the below screenshot).




The screenshot shows a web browser at the URL 'teta-user-portal.web.app'. The navigation menu includes Dashboard, Profile, CV Builder, Available Opportunities (highlighted with a yellow circle), Applied Opportunities, and Log out. The main content area is titled 'Dashboard / Build CV' and contains three sections: 'Name of Curriculum Vitae', 'PSET Opportunity Application', and 'Fill Personal Details'. The 'Name of Curriculum Vitae' section has a text input field for 'Enter CV Name'. The 'PSET Opportunity Application' section includes dropdown menus for 'Industry of Choice' and 'PSET Opportunity List', and file upload fields for 'Upload CV (5 MB)' and 'Certified Qualifications'. The 'Fill Personal Details' section has input fields for 'First Name', 'Surname', 'Initials', 'Known As', and 'ID number'.

**Step 5.** Once you have accessed the **Available Opportunities**, the below dashboard will appear. From this point on you can apply for the available opportunity then complete the application accordingly.



The screenshot shows the 'Dashboard / Available Opportunities' page. A 'Filter' button is visible in the top right. The main content area displays a 'TEST OPPORTUNITY' card with the following details:

Company : Transport Education Training Authority	Department : TEST UNIT	Age requirements : 18-35	Education Level : DEGREE
Duration : 12 MONTHS	Province : Gauteng	Document : 	
Description : TEST			<a href="#">Apply</a>
Posted date: 2023-12-11			closing date: 2023-12-12

*End of guide.*