



Transport Education Training Authority

Driven by Vision

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To: Transport Education and Training Authority

Date: XX April 2024

Dear Sir/ Madam

RE: REQUEST FOR EXTENSION TO SUBMIT THE 2024/2025 WSP/ATR FOR COMPANY ABC, LEVY NUMBER L000000000

Company ABC, Levy number L000000000 would like to request TETA board to grant an extension to submit the WSP/ATR beyond the 30th of April 2024 due to the following reasons:

- Reason 1
- Reason 2
- Reason 3Yours

sincerely

Name and Surname

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