



Transport Education Training Authority

Driven by Vision

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transport

Department:
Transport
REPUBLIC OF SOUTH AFRICA

29 September 2023

Dear Subject Matter Expert (SME) Stakeholder

INVITATION TO QCTO SCOPING MEETING

The Transport Education and Training Authority (TETA) in partnership with the National Department of Transport are in the process of reviewing the unit standards related to Dangerous Goods in the transport sector into the QCTO format of skills programme/s.

This communique informs TETA stakeholders of the project, the appointment of Abeeda & Associates (Pty) Ltd as the Subject Matter Expert (SME) Facilitators and invite stakeholders to the Scoping Meeting. The schedule of meetings planned during the development phases for stakeholder participation will be shared during the scoping meeting.

The planned scoping meeting is for the **Dangerous Goods** skills programme/s.

Date : 24 October 2023
Venue : TBC
Time : 09h00 to 15h00

Scoping Meeting Agenda

- i. Confirmation of stakeholders to be consulted.
- ii. Confirmation of purpose and rationale for Skills Programme.
- iii. Outlining of QCTO Skills Programme prescribed development process.
- iv. Nomination of Working Group (WG) Members.
- v. Roles and responsibilities in the development process (SME Facilitator, SME WG, SME Broader Stakeholders, QP, QCTO).
- vi. Discussion on project process and way forward: Confirmation of parameters of skills programmes.

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The Working Group Nominations would be more efficiently facilitated if the attached Nomination Forms could be completed and submitted to the email address by **13 October 2023.**

Should you be interested in attending, or have any queries, please contact Mapontsho Ntoule (MapontshoN@teta.org.za), (011) 577 7087 and Yolisa Gxabuza (yolisag@teta.org.za) , 011 577 7065

Yours Faithfully,

Ms Sandy Ndlovu
ETQA Manager