



Occupational Qualification Document

Occupational Code	Qualification Title	NQF Level		
333101	Occupational Certificate: Clearing and Forwarding Agent	5		
Development Quality Partner	Name	Email	Phone	Logo
	Transport Education and Training Authority (TETA)	sandy@teta.org.za	011 577 7071	

QUALIFICATION DETAILS

Qualification Title: Occupational Certificate: Clearing and Forwarding Agent

Occupational Code: 333101

Quality Assuring Body: Quality Council for Trades and Occupations (QCTO)

Sub-Framework: Occupational Qualifications Sub-Framework

Field: Field 11 - Services

Subfield: Transport, Operations and Logistics

NQF Level: 5

Credits: 450

Originator/Development Quality Partner (DQP): Transport Education and Training Authority (TETA)

Qualification Type: Occupational Certificate

Registered qualifications and or learning programmes to be replaced:

- SAQA ID: 96368; Occupational Certificate: Clearing and Forwarding Agent; NQF Level 05; 120 credits

RATIONALE

As the Clearing and Forwarding Agent facilitates the movement of cargo internationally and across borders, it is essential that the Occupational Qualification addresses the internationally recognised standards.

It therefore became necessary to ensure better alignment with international requirement during the revision of the qualification as the SAQA registered qualification 96368: Occupational Certificate Clearing and Forwarding Agent did not meet all the requirements of the FIATA, (International Federation of Freight Forwarders Associations) standards.

This revised qualification reflects the needs of the international freight forwarding and clearing industry by equipping the qualifying learner with the functional knowledge and competencies that are required to support the provision of world-class services, and improve customer service through the utilization of all modes of transport involved in the carriage of goods, cargo, and freight, be it by ocean, air, rail or road or multi modal, including in transit storage of cargo at customs controlled facilities, the associated management of shipment tracking, costing and accounting data utilizing new, green logistics approaches and technologies as well as all associated customs clearance processes.

The Forwarding and Clearing Industry (F&C) comprises economic activities and supply chains that relate to all imports and exports of goods entering or leaving South Africa as well as those

transiting this country. This is essential for the success of every industry in South Africa and therefore contributes to the growth of the South African economy as a whole.

Qualified Forwarding and Clearing Agents are critical to the on-going performance of South Africa as an international trading nation and must therefore be equipped with the knowledge, skills and competencies to remain compliant with national and international standards for the movement of cargo within and across its borders.

There is a further industry need to develop part qualifications to allow for recognized training in the specialist areas of freight forwarding and customs clearance facilitation.

On completion of the qualification or part qualification job opportunities would be available in the forwarding and clearing sector both locally and internationally and will also open opportunities for self-employment and provide opportunities for career pathways and life-long learning.

Target groups identified include school leavers with an NQF Level 4 qualification or persons who has been working in the forwarding and clearing industry without formal qualifications wanting to formalise their skills and knowledge.

Employers will benefit from appointing qualified workers in terms of increased productivity and ability to be competitive in the international market and seek markets abroad.

PURPOSE

The purpose of this qualification is to prepare a learner to operate as a Clearing and Forwarding Agent.

A Clearing and Forwarding Agent facilitates the movement of goods internationally, across borders and performs customs brokerage either using own resources or outsourced services. He/she assists and advises clients with regards to the processes, formalities, rules and regulations of importing or exporting goods, customs clearing procedures and freight forwarding activities to ensure compliance to current legislation and international trade requirements regarding the movement of cargo internationally and locally by any mode of transport.

A qualified learner will be able to:

- Plan and co-ordinate freight (cargo) movement internationally.
- Manage customs clearing processes and validate licensing, valuation and legal requirements.
- Conduct cargo related operations within the international logistics environment and offer support distribution and related services.

RULES OF COMBINATION

This qualification is made up of the following compulsory Knowledge, Practical Skills and Work Experience Modules:

Knowledge Modules

Total number of credits for Knowledge Modules: 195

Practical Skill Modules

Total number of credits for Practical Skill Modules: 165

Work Experience Modules

Total number of credits for Work Experience Modules: 90

ENTRY REQUIREMENTS

NQF Level 4 with Mathematical Literacy..

EXIT LEVEL OUTCOMES AND ASSOCIATED ASSESSMENT CRITERIA

Exit Level Outcome 1

Plan and cost the movement of various types of cargo based on a shipping instruction.

Associated Assessment Criteria

- The most appropriate mode of transport for various types of cargo is identified and motivated.
- The various modes of transport for various types of cargo are costed.
- The correct transport documentation for various modes of transport is identified.

Exit Level Outcome 2

Prepare a dissertation based on the YIFFY Award on the planning and coordination of an import/export shipment of a specific cargo type and associated customs clearance compliance and other legal requirements.

Associated Assessment Criteria

- An import/export shipment is effectively coordinated based on the most cost effective route and multi modal transport options taken all legislative requirements into consideration.

Exit Level Outcome 3

Interpret customs clearing procedures and determine valuation requirements of a shipment.

Associated Assessment Criteria

- Customs import/export documentation requirements are correctly interpreted.
- Prohibition and restriction procedures for various cargo types are correctly identified and applied.
- Value of cargo for customs purposes is correctly determined.
- Rebate, drawback and bond facilities are correctly identified and applied.

Exit Level Outcome 4

Determine cargo facility operation requirements of a shipment.

Associated Assessment Criteria

- The receipt of cargo at various cargo facilities are scheduled and all required documentation correctly completed
- Release requirements for various types of cargo are correctly identified

INTERNATIONAL COMPARABILITY

This qualification was compared with two qualifications, namely the:

- Certificate in International Market Entry and Distribution (Canada)
- FIATA Diploma in Freight Forwarding

Certificate in International Market Entry and Distribution (Canada)

The Certificate in International Market Entry and Distribution is offered in Canada by the Forum for International Trade Training (FITT). This Certificate covers the following areas:

- Defining strategic needs.
- Barriers to entry.
- Distribution issues.
- Introduction to market entry strategies.
- Partnering with foreign agents and distributors.
- Foreign direct investment and market entry.
- Strategic alliances.
- Investing in international partnerships.
- Trade shows.
- Finding the right partner.
- Negotiating partnering agreements.
- Working with suppliers.
- Technology partnering.
- Managing a joint venture.
- Exit strategies.

Most areas covered by this Certificate are also covered in some form or other by the Occupational Certificate: Clearing and Forwarding Agent. The differences are that this Certificate also covers trade shows and emphasis partnering and partnerships where this is not explicitly covered to the same extent in the Occupational Certificate: Clearing and Forwarding Agent. Another difference is that this Certificate does not cover customs clearance at all.

This Certificate does not have any workplace requirements

FIATA Diploma in Freight Forwarding

FIATA, in French "Fédération Internationale des Associations de Transitaires et Assimilés", in English "International Federation of Freight Forwarders Associations", in German "Internationale Föderation der Spediteurorganisationen", was founded in Vienna/Austria on May 31, 1926. FIATA is a non-governmental organisation that represents approximately 40,000 forwarding and logistics firms, employing around 8 - 10 million people in 150 countries. FIATA has set standards for the FIATA Diploma in Freight Forwarding. The FIATA Diploma is two and a half year in duration and covers the following areas:

- Introduction to freight forwarding
- Sea transport (general)
- Maritime containers (sea containers)
- Multimodal transport
- Air transport
- Road Transport
- Rail Transport
- National/international carriage by inland waterway
- Customs procedures
- Logistics
- Insurance
- Dangerous goods
- Safety and security
- Information and communication technologies (ICT)

All areas covered by this Diploma are also covered by the Occupational Certificate: Clearing and Forwarding Agent.

This Diploma does not require any workplace experience.

Conclusion

This qualification is far more extensive than the Canadian Certificate in terms of content.

This qualification however compares well with the FIATA Diploma in terms of both duration and content. In addition this qualification also place additional emphasis on the customs clearing processes (especially in the practical component) and includes a workplace component as well.

INTEGRATED ASSESSMENT

Integrated Formative Assessment

The skills development provider will use the curriculum to guide them on the stipulated internal assessment criteria and weighting. They will also apply the scope of practical skills and applied knowledge as stipulated by the internal assessment criteria. This formative assessment leads to entrance into the integrated external summative assessment.

Integrated Summative Assessment

An external integrated summative assessment, conducted through the relevant QCTO Assessment Quality Partner is required for the issuing of this qualification. The external integrated summative assessment will focus on the exit level outcomes and associated assessment criteria.

RECOGNITION OF PRIOR LEARNING (RPL)

RPL for Access to the External Integrated Summative Assessment

Accredited providers and approved workplaces must apply the internal assessment criteria specified in the related curriculum document to establish and confirm prior learning. Accredited providers and workplaces must confirm prior learning by issuing a statement of result or certifying a work experience record.

RPL for Access to the Qualification

Accredited providers and approved workplaces may recognise prior learning against the relevant access requirements.

ARTICULATION

Horizontal

This qualification articulates horizontally with the following qualification:

- Occupational Certificate: Freight Forwarder; NQF Level 5.
- Occupational Certificate: Customs Compliance Agent; NQF Level 5.

Vertical

This qualification articulates vertically with the following qualifications:

- Occupational Certificate: Customs Compliance Manager, NQF Level 7.

NOTES

Qualifying for External Assessment

In order to qualify for an external assessment, learners must provide proof of completion of all required modules by means of statements of results and work experience records.

Foundational Learning Competence is not a requirement for this qualification..

Additional Legal or Physical Entry Requirements

None

Criteria for the Accreditation of Providers

Accreditation of providers will be done against the criteria as reflected in the relevant curriculum on the QCTO website.

The curriculum title and code is: Clearing and Forwarding Agent: 333101-000-01-00

Encompassed Trades

This qualification does not encompass any trade.

Assessment Quality Partner (AQP)

Transport Education and Training Authority (TETA)

MODULES


COMPONENT	ID	MODULE TITLE	NQF LEVEL	CREDITS
Knowledge	333101-000-01-00-KM-01	Introduction to freight forwarding	3	20
Knowledge	333101-000-01-00-KM-02	Sea transport (general	5	12
Knowledge	333101-000-01-00-KM-03	Maritime containers (sea containers	5	11
Knowledge	333101-000-01-00-KM-04	Multimodal transport	5	10
Knowledge	333101-000-01-00-KM-05	Air transport	5	27
Knowledge	333101-000-01-00-KM-06	Road Transport	5	24
Knowledge	333101-000-01-00-KM-07	Rail Transport	4	9
Knowledge	333101-000-01-00-KM-08	National/international carriage by inland waterway	3	8
Knowledge	333101-000-01-00-KM-09	Customs procedures	6	25
Knowledge	333101-000-01-00-KM-10	Logistics	5	18
Knowledge	333101-000-01-00-KM-11	Insurance	4	7
Knowledge	333101-000-01-00-KM-12	Dangerous goods	5	6
Knowledge	333101-000-01-00-KM-13	Safety and security	5	10
Knowledge	333101-000-01-00-KM-14	Information and communication technologies (ICT)	3	8
Practical	333101-000-01-00-PM-01	01 Manage activities and documents related to a shipment	3	2
Practical	333101-000-01-00-PM-02	Design a cargo routing solution	5	18
Practical	333101-000-01-00-PM-03	Plan and cost freight movement	5	45

Practical	333101-000-01-00-PM-04	Conduct internal reviews	6	15
Practical	333101-000-01-00-PM-05	Manage customs clearance documentation for various types of cargo	6	20
Practical	333101-000-01-00-PM-06	Apply prohibition and restriction procedures for various cargo types	6	22
Practical	333101-000-01-00-PM-07	Evaluate terms of purchase and determine valuation and insurance requirements	4	8
Practical	333101-000-01-00-PM-08	Identify and apply rebate, drawback and bond facilities	5	15
Practical	333101-000-01-00-PM-09	Arrange for receipt and storage of cargo at various types of facilities with regard to compliance obligations	5	10
Practical	333101-000-01-00-PM-10	Arrange for release of cargo and receipt by client	5	10
Work Experience	333101-000-01-00-WM-01	Cargo forwarding processes	5	36
Work Experience	333101-000-01-00-WM-02	Customs clearing processes	5	36
Work Experience	333101-000-01-00-WM-03	Processes for customs controlled facilities and transport	4	9
Work Experience	333101-000-01-00-WM-04	Processes for removal of cargo from customs controlled facilities	4	9

DERIVED QUALIFICATIONS REGISTERED AS PART QUALIFICATIONS

SAQA ID	Curriculum Code	Title	NQF Level	Credits
	333101-000-01-01	Freight Forwarder	5	271
	333101-000-01-02	Customs Compliance Agent	5	267

Occupational Qualification Document

Occupational Code	Qualification Title	NQF Level	[insert image here]
333101	Occupational Certificate: Freight Forwarder	5	

	Name	Email	Phone	Logo
Development Quality Partner	Transport Education and Training Authority (TETA)	makhehlene@teta.org.za	011 577 7071	
Assessment Quality Partner	Transport Education and Training Authority (TETA)	makhehlene@teta.org.za	011 577 7071	

QUALIFICATION DETAILS

Qualification Title: Occupational Certificate: Freight Forwarder

Occupational Code: 333101

Quality Assuring Body: Quality Council for Trades and Occupations (QCTO)

Sub-Framework: Occupational Qualifications Sub-Framework

Field: Field 11 - Services

Subfield: Transport, Operations and Logistics

NQF Level: 5

Credits: 271

Originator/Development Quality Partner (DQP): Transport Education and Training Authority (TETA)

Qualification Type: Occupational Certificate

Registered qualifications and or learning programmes to be replaced:

- SAQA ID: 96368; Occupational Certificate: Clearing and Forwarding Agent; NQF Level 05; 120 credits

RATIONALE

Not all companies in the Forwarding and Clearing Industry (F&C) fulfil both functions of the movement of cargo and facilitation of the customs clearing process. It therefore became necessary to build a career path for the industry and workers wanting to eventually qualify as Clearing and Forwarding Agents, but working in companies only specializing in one area, i.e. freight forwarding.

This qualification will equip the qualifying learner with the functional knowledge and competencies that are required to support the provision of world-class services, and improve customer service through the utilization of all modes of transport involved in the carriage of goods, cargo, and freight, be it by ocean, air, rail or road or multi modal as well as in transit storage of cargo at customs controlled facilities and the associated management of shipment tracking, costing and accounting data utilizing new, green logistics approaches and technologies.

On completion of the qualification job opportunities would be available in the forwarding and clearing sector both locally and internationally and will also open opportunities for self-employment and provide opportunities for career pathways and life-long learning.

Target groups identified include school leavers with an NQF Level 4 qualification or persons who has been working in the forwarding and clearing industry without formal qualifications wanting to formalise their skills and knowledge as well as new entrants wishing to start a career in this sector.

Employers will benefit from appointing qualified workers in terms of increased productivity and ability to be competitive in the international market and seek markets abroad.

PURPOSE

The purpose of this qualification is to prepare a learner to operate as a Freight Forwarder.

A Freight Forwarder facilitates the movement of goods internationally and across borders. He/she assists and advises clients with regards to the processes, formalities, rules and regulations of importing or exporting goods and freight forwarding activities to ensure compliance to current legislation and international trade requirements regarding the movement of cargo internationally and locally by any mode of transport.

A qualified learner will be able to:

- Plan and co-ordinate freight (cargo) movement internationally.
- Conduct cargo related operations within the international logistics environment and offer support distribution and related services.

RULES OF COMBINATION

This qualification is made up of the following compulsory Knowledge, Practical Skills and Work Experience Modules:

Knowledge Modules

Total number of credits for Knowledge Modules: 117

Practical Skill Modules

Total number of credits for Practical Skill Modules: 100

Work Experience Modules

Total number of credits for Work Experience Modules: 54

ENTRY REQUIREMENTS

NQF Level 4 with Mathematical Literacy.

EXIT LEVEL OUTCOMES AND ASSOCIATED ASSESSMENT CRITERIA

Exit Level Outcome 1

Plan and cost the movement of various types of cargo based on a shipping instruction.

Associated Assessment Criteria

- The most appropriate mode of transport for various types of cargo is identified and motivated.

- The various modes of transport for various types of cargo are costed.
- The correct transport documentation for various modes of transport is identified.

Exit Level Outcome 2

Prepare a dissertation based on the YIFFY Award on the planning and coordination of an import/export shipment of a specific cargo type and associated customs clearance compliance and other legal requirements.

Associated Assessment Criteria

- An import/export shipment is effectively coordinated based on the most cost effective route and multi modal transport options taken all legislative requirements into consideration.

Exit Level Outcome 3

Determine cargo facility operation requirements of a shipment.

Associated Assessment Criteria

- The receipt of cargo at various cargo facilities are scheduled and all required documentation correctly completed
- Release requirements for various types of cargo are correctly identified

INTERNATIONAL COMPARABILITY

This qualification was compared with two qualifications, namely the:

- Certificate in International Market Entry and Distribution (Canada)
- FIATA Diploma in Freight Forwarding

Certificate in International Market Entry and Distribution (Canada)

The Certificate in International Market Entry and Distribution is offered in Canada by the Forum for International Trade Training (FITT). This Certificate covers the following areas:

- Defining strategic needs.
- Barriers to entry.
- Distribution issues.
- Introduction to market entry strategies.
- Partnering with foreign agents and distributors.
- Foreign direct investment and market entry.
- Strategic alliances.
- Investing in international partnerships.
- Trade shows.
- Finding the right partner.
- Negotiating partnering agreements.
- Working with suppliers.
- Technology partnering.

- Managing a joint venture.
- Exit strategies.

Most areas covered by this Certificate are also covered in some form or other by the Occupational Certificate: Freight Forwarder. The differences are that this Certificate also covers trade shows and emphasis partnering and partnerships where this is not explicitly covered to the same extent in the Occupational Certificate: Freight Forwarder.

This Certificate does not have any workplace requirements

FIATA Diploma in Freight Forwarding

FIATA, in French "Fédération Internationale des Associations de Transitaires et Assimilés", in English "International Federation of Freight Forwarders Associations", in German "Internationale Föderation der Spediteurorganisationen", was founded in Vienna/Austria on May 31, 1926. FIATA is a non-governmental organisation that represents approximately 40,000 forwarding and logistics firms, employing around 8 - 10 million people in 150 countries. FIATA has set standards for the FIATA Diploma in Freight Forwarding. The FIATA Diploma is two and a half year in duration and covers the following areas:

- Introduction to freight forwarding
- Sea transport (general)
- Maritime containers (sea containers)
- Multimodal transport
- Air transport
- Road Transport
- Rail Transport
- National/international carriage by inland waterway
- Customs procedures
- Logistics
- Insurance
- Dangerous goods
- Safety and security
- Information and communication technologies (ICT)

At least 60% of areas covered by this Diploma are also covered by the Occupational Certificate: Freight Forwarder.

This Diploma does not require any workplace experience.

Conclusion

This qualification is more extensive than the Canadian Certificate in terms of content.

This qualification however compares well with the FIATA Diploma in terms of content, but not duration.

INTEGRATED ASSESSMENT

Integrated Formative Assessment

The skills development provider will use the curriculum to guide them on the stipulated internal assessment criteria and weighting. They will also apply the scope of practical skills and applied knowledge as stipulated by the internal assessment criteria. This formative assessment leads to entrance into the integrated external summative assessment.

Integrated Summative Assessment

An external integrated summative assessment, conducted through the relevant QCTO Assessment Quality Partner is required for the issuing of this qualification. The external integrated summative assessment will focus on the exit level outcomes and associated assessment criteria.

RECOGNITION OF PRIOR LEARNING (RPL)

RPL for Access to the External Integrated Summative Assessment

Accredited providers and approved workplaces must apply the internal assessment criteria specified in the related curriculum document to establish and confirm prior learning. Accredited providers and workplaces must confirm prior learning by issuing a statement of result or certifying a work experience record.

RPL for Access to the Qualification

Accredited providers and approved workplaces may recognise prior learning against the relevant access requirements.

ARTICULATION

Horizontal

This qualification articulates horizontally with the following qualification:

- Occupational Certificate: Clearing and Forwarding Agent; NQF Level 5.
- Occupational Certificate: Customs Compliance Agent; NQF Level 4.

Vertical

This qualification will articulate vertically with the following qualifications once developed:

- Occupational Certificate: Freight Forwarding Manager, NQF Level 7.

NOTES

Qualifying for External Assessment

In order to qualify for an external assessment, learners must provide proof of completion of all required modules by means of statements of results and work experience records.

Foundational Learning Competence is not a requirement for this qualification..

Additional Legal or Physical Entry Requirements

None

Criteria for the Accreditation of Providers

Accreditation of providers will be done against the criteria as reflected in the relevant curriculum on the QCTO website.

The curriculum title and code is: Clearing and Forwarding Agent: 333101-000-01-00

Encompassed Trades

This qualification does not encompass any trade.

Assessment Quality Partner (AQP)

Transport Education and Training Authority (TETA)

MODULES

COMPONENT	ID	MODULE TITLE	NQF LEVEL	CREDITS
Knowledge	333101-000-01-00-KM-02	Sea transport (general	5	12
Knowledge	333101-000-01-00-KM-03	Maritime containers (sea containers	5	11
Knowledge	333101-000-01-00-KM-04	Multimodal transport	5	10
Knowledge	333101-000-01-00-KM-05	Air transport	5	27
Knowledge	333101-000-01-00-KM-06	Road Transport	5	24
Knowledge	333101-000-01-00-KM-07	Rail Transport	4	9
Knowledge	333101-000-01-00-KM-10	Logistics	5	18
Knowledge	333101-000-01-00-KM-12	Dangerous goods	5	6
Practical	333101-000-01-00-PM-01	01 Manage activities and documents related to a shipment	3	2
Practical	333101-000-01-00-PM-02	Design a cargo routing solution	5	18
Practical	333101-000-01-00-PM-03	Plan and cost freight movement	5	45
Practical	333101-000-01-00-PM-04	Conduct internal reviews	6	15
Practical	333101-000-01-00-PM-09	Arrange for receipt and storage of cargo at various types of facilities with regard to compliance obligations	5	10
Practical	333101-000-01-	Arrange for release of cargo and receipt	5	10

	00-PM-10	by client		
Work Experience	333101-000-01-00-WM-01	Cargo forwarding processes	5	36
Work Experience	333101-000-01-00-WM-03	Processes for customs controlled facilities and transport	4	9
Work Experience	333101-000-01-00-WM-04	Processes for removal of cargo from customs controlled facilities	4	9




PARENT QUALIFICATION

SAQA ID	Curriculum Code	Title	NQF Level	Credits
	333101-000-01-00	Occupational Certificate: Clearing and Forwarding Agent	5	450

DERIVED QUALIFICATIONS REGISTERED AS PART QUALIFICATIONS

SAQA ID	Curriculum Code	Title	NQF Level	Credits
	333101-000-01-02	Occupational Certificate: Customs Compliance Agent	5	267

Occupational Qualification Document

Occupational Code	Qualification Title	NQF Level	[insert image here]	
333101	Occupational Certificate: Customs Compliance Agent	5		
	Name	Email	Phone	Logo
Development Quality Partner	Transport Education and Training Authority (TETA)	makhehlene@teta.org.za	011 577 7071	
Assessment Quality Partner	Transport Education and Training Authority (TETA)	makhehlene@teta.org.za	011 577 7071	

QUALIFICATION DETAILS

Qualification Title: Occupational Certificate: Customs Compliance Agent

Occupational Code: 333101

Quality Assuring Body: Quality Council for Trades and Occupations (QCTO)

Sub-Framework: Occupational Qualifications Sub-Framework

Field: Field 11 - Services

Subfield: Transport, Operations and Logistics

NQF Level: 5

Credits: 267

Originator/Development Quality Partner (DQP): Transport Education and Training Authority (TETA)

Qualification Type: Occupational Certificate

Registered qualifications and or learning programmes to be replaced:

- SAQA ID: 96368; Occupational Certificate: Clearing and Forwarding Agent; NQF Level 05; 120 credits

RATIONALE

Not all companies in the Forwarding and Clearing Industry (F&C) fulfil both functions of the movement of cargo and facilitation of the customs clearing process. It therefore became necessary to build a career path for the industry and workers wanting to eventually qualify as Clearing and Forwarding Agents, but working in companies only specializing in one area, i.e. customs clearance.

This qualification will equip the qualifying learner with the functional knowledge and competencies that are required to improve customer service related to customs clearing processes during the transport of cargo and freight, be it by ocean, air, rail or road or multi modal as well as during in transit storage of cargo at customs controlled facilities.

On completion of the qualification job opportunities would be available in the forwarding and clearing sector both locally and internationally and will also open opportunities for self-employment and provide opportunities for career pathways and life-long learning.

Target groups identified include school leavers with an NQF Level 4 qualification or persons who has been working in the forwarding and clearing industry without formal qualifications wanting to formalise their skills and knowledge as well as new entrants wishing to start a career in this sector.

Employers will benefit from appointing qualified workers in terms of increased productivity and ability to be competitive in the international market and seek markets abroad.

PURPOSE

The purpose of this qualification is to prepare a learner to operate as a Customs Compliance Agent.

A Customs Compliance Agent performs customs brokerage services during the movement of goods internationally and across borders by any mode of transport. He/she assists and advises clients with regards to the processes, formalities, rules and regulations of importing or exporting goods and customs clearing procedures to ensure compliance to current legislation and international trade requirements.

A qualified learner will be able to:

- Manage customs clearing processes and validate licensing, valuation and legal requirements.

RULES OF COMBINATION

This qualification is made up of the following compulsory Knowledge, Practical Skills and Work Experience Modules:

Knowledge Modules

Total number of credits for Knowledge Modules: 148

Practical Skill Modules

Total number of credits for Practical Skill Modules: 65

Work Experience Modules

Total number of credits for Work Experience Modules: 54

ENTRY REQUIREMENTS

NQF Level 4 with Mathematical Literacy.

EXIT LEVEL OUTCOMES AND ASSOCIATED ASSESSMENT CRITERIA

Exit Level Outcome 1

Prepare a dissertation based on the YIFFY Award on the planning and coordination of an import/export shipment of a specific cargo type and associated customs clearance compliance and other legal requirements.

Associated Assessment Criteria

- An import/export shipment is effectively coordinated based on the most cost effective route and multi modal transport options taken all legislative requirements into consideration.

Exit Level Outcome 2

Interpret customs clearing procedures and determine valuation requirements of a shipment.

Associated Assessment Criteria

- Customs import/export documentation requirements are correctly interpreted.
- Prohibition and restriction procedures for various cargo types are correctly identified and applied.
- Value of cargo for customs purposes is correctly determined.
- Rebate, drawback and bond facilities are correctly identified and applied.

INTERNATIONAL COMPARABILITY

This qualification was compared with two qualifications, namely the:

- Certificate in International Market Entry and Distribution (Canada)
- FIATA Diploma in Freight Forwarding

Certificate in International Market Entry and Distribution (Canada)

The Certificate in International Market Entry and Distribution is offered in Canada by the Forum for International Trade Training (FITT). This Certificate covers the following areas:

- Defining strategic needs.
- Barriers to entry.
- Distribution issues.
- Introduction to market entry strategies.
- Partnering with foreign agents and distributors.
- Foreign direct investment and market entry.
- Strategic alliances.
- Investing in international partnerships.
- Trade shows.
- Finding the right partner.
- Negotiating partnering agreements.
- Working with suppliers.
- Technology partnering.
- Managing a joint venture.
- Exit strategies.

Only a few areas covered by this Certificate are also covered in some form or other by the Occupational Certificate: Customs Clearing Agent. The major difference is that this Certificate does not customs clearance at all.

This Certificate does not have any workplace requirements

FIATA Diploma in Freight Forwarding

FIATA, in French "Fédération Internationale des Associations de Transitaires et Assimilés", in English "International Federation of Freight Forwarders Associations", in German "Internationale Föderation der Spediteurorganisationen", was founded in Vienna/Austria on May 31, 1926. FIATA is a non-governmental organisation that represents approximately 40,000 forwarding and logistics firms, employing around 8 - 10 million people in 150 countries. FIATA has set standards for the FIATA Diploma in Freight Forwarding. The FIATA Diploma is two and a half year in duration and covers the following areas:

- Introduction to freight forwarding
- Sea transport (general)
- Maritime containers (sea containers)
- Multimodal transport
- Air transport
- Road Transport
- Rail Transport
- National/international carriage by inland waterway
- Customs procedures
- Logistics
- Insurance
- Dangerous goods
- Safety and security
- Information and communication technologies (ICT)

More than 60% of all areas covered by this Diploma are also covered by the Occupational Certificate: Customs Clearing Agent.

This Diploma does not require any workplace experience.

Conclusion

This qualification is far more extensive than the Canadian Certificate in terms of content.

This qualification however compares well with the FIATA Diploma in terms of content but not duration. In addition this qualification also place additional emphasis on the customs clearing processes (especially in the practical component) and includes a workplace component as well.

INTEGRATED ASSESSMENT

Integrated Formative Assessment

The skills development provider will use the curriculum to guide them on the stipulated internal assessment criteria and weighting. They will also apply the scope of practical skills and applied knowledge as stipulated by the internal assessment criteria. This formative assessment leads to entrance into the integrated external summative assessment.

Integrated Summative Assessment

An external integrated summative assessment, conducted through the relevant QCTO Assessment Quality Partner is required for the issuing of this qualification. The external integrated summative assessment will focus on the exit level outcomes and associated assessment criteria.

RECOGNITION OF PRIOR LEARNING (RPL)

RPL for Access to the External Integrated Summative Assessment

Accredited providers and approved workplaces must apply the internal assessment criteria specified in the related curriculum document to establish and confirm prior learning. Accredited providers and workplaces must confirm prior learning by issuing a statement of result or certifying a work experience record.

RPL for Access to the Qualification

Accredited providers and approved workplaces may recognise prior learning against the relevant access requirements.

ARTICULATION

Horizontal

This qualification articulates horizontally with the following qualification:

- Occupational Certificate: Freight Forwarder; NQF Level 5.
- Occupational Certificate: Clearing and Forwarding Agent; NQF Level 5.

Vertical

This qualification articulates vertically with the following qualifications:

- Occupational Certificate: Customs Compliance Manager, NQF Level 7.

NOTES

Qualifying for External Assessment

In order to qualify for an external assessment, learners must provide proof of completion of all required modules by means of statements of results and work experience records.

Foundational Learning Competence is not a requirement for this qualification..

Additional Legal or Physical Entry Requirements

None

Criteria for the Accreditation of Providers

Accreditation of providers will be done against the criteria as reflected in the relevant curriculum on the QCTO website.

The curriculum title and code is: Clearing and Forwarding Agent: 333101-000-01-00

Encompassed Trades

This qualification does not encompass any trade.

Assessment Quality Partner (AQP)

Transport Education and Training Authority (TETA)

MODULES

COMPONENT	ID	MODULE TITLE	NQF LEVEL	CREDITS
Knowledge	333101-000-01-00-KM-01	Introduction to freight forwarding	3	20
Knowledge	333101-000-01-00-KM-04	Multimodal transport	5	10
Knowledge	333101-000-01-00-KM-05	Air transport	5	27
Knowledge	333101-000-01-00-KM-06	Road Transport	5	24
Knowledge	333101-000-01-00-KM-07	Rail Transport	4	9
Knowledge	333101-000-01-00-KM-08	National/international carriage by inland waterway	3	8
Knowledge	333101-000-01-00-KM-09	Customs procedures	6	25
Knowledge	333101-000-01-00-KM-11	Insurance	4	7
Knowledge	333101-000-01-00-KM-13	Safety and security	5	10
Knowledge	333101-000-01-00-KM-14	Information and communication technologies (ICT)	3	8
Practical	333101-000-01-00-PM-05	Manage customs clearance documentation for various types of cargo	6	20
Practical	333101-000-01-00-PM-06	Apply prohibition and restriction procedures for various cargo types	6	22
Practical	333101-000-01-00-PM-07	Evaluate terms of purchase and determine valuation and insurance requirements	4	8
Practical	333101-000-01-00-PM-08	Identify and apply rebate, drawback and bond facilities	5	15
Work Experience	333101-000-01-00-WM-02	Customs clearing processes	5	36
Work Experience	333101-000-01-00-WM-03	Processes for customs controlled facilities and transport	4	9
Work Experience	333101-000-01-00-WM-04	Processes for removal of cargo from customs controlled facilities	4	9

PARENT QUALIFICATION

SAQA ID	Curriculum Code	Title	NQF Level	Credits
	333101-000-01-00	Occupational Certificate: Clearing and Forwarding Agent	5	450

DERIVED QUALIFICATIONS REGISTERED AS PART QUALIFICATIONS

SAQA ID	Curriculum Code	Title	NQF Level	Credits
	333101-000-01-01	Occupational Certificate: Freight Forwarder	5	271