

3 April 2023

Dear Subject Matter Expert (SME) Stakeholder

Invitation to QCTO scoping meeting.

The Transport Education and Training Authority (TETA) is engaged in reviewing all their registered occupational qualifications as they are expiring in June 2023. There are also a few new occupational qualifications and skills programmes that will be developed and realigned.

This communique informs TETA stakeholders of the start of the project, the appointment of Abeeda & Associates (Pty) Ltd as the Subject Matter Expert (SME) Facilitators and invite stakeholders to the first of several Scoping Meetings to take place. There will be scoping meetings held for various clusters relating to specific Chamber qualification priorities.

The meeting will have two (2) components to it. First, the Scoping Meeting and second, the Occupational Profiling Meeting.

The first of these scoping meetings will be for the Road Transport related qualifications (Bus Driver, Truck Driver and Taxi Driver Qualifications and Skills Programmes for Dangerous Goods Driver, Courier Driver, Scooter Driver (Motorcycle) and Tour Coach Driver).

Date: 26 April 2023
Venue: TBC
Time 08h30 to 13h00

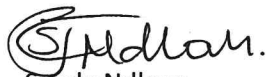
Scoping Meeting Agenda

- i. Confirmation of stakeholders to be consulted.
- ii. Confirmation of purpose and rationale for Qualification and/or Part-Qualification(s) and/or Skills Programmes.
- iii. Outlining of QCTO Qualification/Part qualification prescribed development/review process.
- iv. Nomination of Working Group (WG) Members.
- v. Roles and responsibilities in the qualification development process (SME Facilitator, SME WG, SME Broader Stakeholders, QP, QCTO).
- vi. Discussion on project process and way forward: Confirmation of parameters of occupational qualification, historical qualification, parts, skills programmes.

The Working Group Nominations would be more efficiently facilitated if the attached Nomination Forms could be completed and submitted to the email address by **16 April 2023.**

Should you be interested in attending, or have any queries, please contact Mapontsho Ntoule (MapontshoN@teta.org.za), (011) 577 7087 or 067 406 2092 , Nikiwe Mdliva nikiwem@teta.org.za (021) 819 9601 or 074 815 8565, Nkosinathi Thango nkosinathi@teta.org.za (011) 577 7071 (083) 626 5574

Yours Faithfully



Sandy Ndlovu
ETQA Manager