



Transport Education Training Authority  
Heart of Skills Innovation

# 2020

## OPENING OF THE SYSTEM FOR CAPTURING OF ANNUAL TRAINING REPORT

TETA skills module is now open for Annual Training Report (ATR) capturing and will close on the 22 December 2020.

The ATR will auto populate from the previous year's Workplace Skills Plan (WSP) for all companies who have successfully submitted the 2020/21 mandatory grant application. The system will allow the SDF to edit the populated information.

During this period new SDFs will only be allowed to register on the system upon a request sent directly to TETA. Existing SDFs will have access to the companies that they are approved for. Status of all SDFs will have to be renewed when the system re-opens in 2021.

Yours in Skills Development

**Morongoe Nkabinde**

Senior Manager: Skills Development and Learning Programmes

For any queries or assistance relating to the skills system, SDFs are advised to contact their relevant chambers on the following:

Chamber/Unit	Executive Chambers	Person contact 1: ETDP Practitioner	Person contact 2: ETDP Assistant Practitioner
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