



TRANSPORT AND EDUCATION TRAINING AUTHORITY
ASSESSOR/ MODERATOR REGISTRATION APPLICATION FORM

Procedure Title	Assessor/Moderator Application Form	Procedure and Rev No:	ETQAWD0011-1
Department	ETQA	Effective date	1 July 2008
Approved		1 st Issue Date	November 2003

FOR WHAT ARE YOU APPLYING? (PLEASE TICK (✓) THE RELEVANT BOX)

Initial Assessor Registration	<input type="checkbox"/>	Extension of initial Assessor registration scope	<input type="checkbox"/>
Initial Moderator Registration	<input type="checkbox"/>	Extension of initial Moderator registration scope	<input type="checkbox"/>

TITLE:

Mr.	<input type="checkbox"/>	Mrs.	<input type="checkbox"/>
Ms.	<input type="checkbox"/>	Dr.	<input type="checkbox"/>
Other	<input type="checkbox"/>		

1. Surname: _____
2. Names:
(Maximum two) _____
3. ID Number: _____
4. Race / Equity: _____
5. Disability Status: _____
6. Home Language: _____



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7. Type of Application:

Private Assr/Moderator	<input type="checkbox"/>	Training Provider Assr/Moderator	<input type="checkbox"/>
Consultant Assr/Moderator	<input type="checkbox"/>	Other	<input type="checkbox"/>

8. Complete this section fully:

If employed by/ consulting for / a Training Provider, please provide full details below:

Provider Name:			
Physical Address:		Postal Address:	
	Postal Code:		Postal Code:
Telephone No:		Fax No:	
Cell No:		E-mail:	

9. Personal Contact Details:

Physical Address:		Postal Address:	
	Postal Code:		Postal Code:
Telephone No:		Fax No:	
Cell No:		E-mail:	



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10. Briefly list your Education and Training experience (Attach certified copies of qualifications with detailed CV.):

11. Briefly describe your experience as an Assessor/Moderator (also provide full details in attached CV):

12. Briefly describe your Work Related experience in support of your application(also provide full details in attached CV):



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ETQA Verifications

Essential Criteria	Evidence Provided
<p>Application form completed in correct format and signed.</p> <p>- Motivational Letter from Employer</p>	
<p>Applicant shall have sufficient technical expertise to apply the assessment criteria outlined in the unit standards. (5 years)</p>	
<p>Applicant has met the requirements of the generic</p> <ul style="list-style-type: none"> - Assessor - Moderator - ETD Certificate. <p>Certified by a recognized and (accredited) provider.</p>	
<p>Applicant shall have at least three years experience in the context in which the assessment is being conducted.</p> <p>- Training Officer Experience</p>	
<p>Meets any regulatory licensing requirements.</p>	
<p>Evidence meets requirements in terms of Validity, Authenticity, Currency and Sufficiency (VACS)</p>	



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ETQA VERIFICATION

Trade /Area of Competence for which Trade Test Officer Registration is Applied for:	Evidence that candidate has a related experience/technical expertise / qualification equal to or above that of the unit standard for which assessor registration is applied for and sufficient experience.	Registration Recommended Yes/No

Signature of Verifier

Date



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APPLICATION NOT RECOMMENDED FOR THE FOLLOWING REASONS:

COMPILED BY : _____ **Date**

VERIFIED BY : _____ **Date**

APPROVED BY : _____ **Date**

INFORMATION ENTERED ONTO DATABASE

DATACAPTURER: _____ **Date:** _____