

FLAGSHIP APPLICATION FORM

Name of Applicant (Entity)			
Skills Levy Number <i>(if applicable)</i>		Tick if NLPE <small>(Non-Levy Payer)</small>	
Entity Category <i>(Tick as applicable)</i>	Private	Public	
Registration Number <i>(Cipro No./ NOP No./ NGO No. etc. - as applicable)</i>			
Vat Registration Number <i>(if applicable)</i>		BEE Level	
Company Contact Person (Project Manager)			
Telephone Number		Mobile No.	
Email Address			
Physical Address			
	Municipality		
	Province		Code
Postal Address <i>(if not the same as above)</i>			
	Municipality		
	Province		Code

List DG Contracts with TETA, where applicable	
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SIZE OF ENTITY <i>(Tick as applicable)</i>	PRIVATE PROPRIETOR	SMALL <i>(0-49)</i>	MEDIUM <i>(50-150)</i>	LARGE <i>(≥151)</i>
TYPE OF ENTITY <i>(Tick as applicable)</i>	Public HET	Public TVET	Private HET	Private TVET
	Co-operative	CBO	NGO	NPO

NAME OF AUTHORISED ENTITY REPRESENTATIVE: _____

SIGNATURE OF AUTHORISED ENTITY REPRESENTATIVE: _____

DATE: ____/____/____ (dd/mmm/yyyy)

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FOR OFFICE USE ONLY (to be completed by TETA Project Office Unit)

Date received: _____/_____/_____ Received by: _____

TETA Reference No. _____ Signature of Recipient: _____

Check list:

Required documentation with the submission	Check (for Office Use)	
	Yes	No
Completed GOPP application form (signed by authorised signatory)		
Proof of company registration (CIPRO registration, and list of Company Directors)		
ID copy of applicant (authorised signatory)		
Proof of authorised signatory (where the applicant is not listed under the Company Directors); e.g. Letter from an active director, delegation of authority.		
Proof of registration with SACE for each tutor		
Certification in mentoring for each tutor		
CV/s of designated facilitators/tutors depicting the specific experience in teaching the specific subject		
Letters of reference/Testimonial letter of previous experience		
CSD (Central Supplier Database) registration		
Tax Clearance		
BBBEE certificate (where applicable)		

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Specific Intervention (1)	Province	√
Career and Vocational Guidance to Grade 9 learners	Mpumalanga Province	
	North West Province	
	Free State Province	
	Gauteng Province	
	Limpopo Province	
	KwaZulu Natal Province	
	Eastern Cape Province	
	Western Cape Province	
	Northern Cape Province	

Specific Intervention (2)	Province	√
Teacher training and development on teaching methodologies and content knowledge focusing on STEMI subjects	Mpumalanga Province	
	North West Province	
	Free State Province	
	Gauteng Province	
	Limpopo Province	
	KwaZulu Natal Province	
	Eastern Cape Province	
	Western Cape Province	
	Northern Cape Province	

The applicant must select the appropriate intervention and subject:

Specific Intervention (3)	Province	√	Schools	Subject offered	√
Learner support on STEMI subjects	Mpumalanga Province		Babutheni Secondary School Gobolibi Secondary School Kwamanala Secondary School Malebo Secondary School Lehlabile Secondary School Malatse Secondary School	Science	
				Technology	
				Engineering	
				Mathematics	
				Innovation	
	North West Province		Molebatsi Secondary School Mmakaunyane Secondary School Utsane High School Gaseitsewe High School Motuba Secondary School Jerry Mahura Secondary School	Science	
				Technology	
				Engineering	
				Mathematics	
				Innovation	
	Free State Province		Hannover Combined Farm Itokisetseng Combined School Metsi-Matsho Secondary School Boitshebelo Secondary School Sekgutlong High School Manthatisi High School	Science	
				Technology	
				Engineering	
Mathematics					
Innovation					

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Specific Intervention (3)	Province	√	Schools	Subject offered	√	
	Gauteng Province		Ekangala Secondary School Nick Mpshe Technical Missourilaan Secondary School	Science		
				Technology		
				Engineering		
				Mathematics		
				Innovation		
	Limpopo Province			Epp Minga High School Gumani Secondary School Ramphele Secondary School Ebenhezer Secondary School Rivoni School for the Blind	Science	
					Technology	
					Engineering	
					Mathematics	
					Innovation	
	KwaZulu Natal Province			Vuleka School Phumosizini High School Umphezeni High School Mthaniya High School Thembalihle High School Sithengile Secondary School	Science	
					Technology	
					Engineering	
					Mathematics	
					Innovation	
	Eastern Cape Province			Kulanathi Secondary School Dimanda Secondary School Mtengwane Secondary School Dalibaso Secondary School Gwelane Secondary School Vuluhlanga Secondary School Lavelilanga Secondary School Nowawe Secondary School George Randell High School Ngwenyathi Public High School	Science	
					Technology	
					Engineering	
					Mathematics	
					Innovation	
	Western Cape Province			Kayamandi Secondary School Masakheke Secondary School Klein Nederburg High School Ceres Secondary School	Science	
					Technology	
					Engineering	
					Mathematics	
Innovation						
Northern Cape Province			Umso High School Enoch Mthetho High School Phakamisani High School Monwabisi High School Rietvale High School Greenpoint High School	Science		
				Technology		
				Engineering		
				Mathematics		
				Innovation		

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FLAGSHIP PROJECT PROPOSAL

1. NAME OF PROJECT

Specific Intervention:

2. PROJECT DESCRIPTION

2.1. *Background to the Project Initiative*

(Explain the background to the project concept and define why the project should be implemented)

2.2. *Beneficiaries (direct and indirect)*

Define the target group for the project:

2.3. *Project Benefits*

Explain how learners/schools will benefit. Describe how the target group will benefit

2.4. *Overall Objective*

Define the objective of the project. What does the project aim to achieve. List – specific measurable outcomes of the project. Define the project indicators and measurement criteria for achieving the objectives set out for the project: who; what; where; when; how

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2.5. Project Time Line

Describe the duration of the entire project from signature of the contract. This must include, the initiation phase (selecting the tutors (if applicable), planning phase, desk review, compilation of all necessary documentation, registration of learners etc. – as may be applicable to the project), the implementation phase (implementing the actual planned interventions, reporting), closeout phase (closeout report, accounts reconciliations, etc.).

This must be in line with the detailed Implementation Plan attached to this document.

2.6. Expected Impact / Outputs / Results

Expected Impact within industry sector: (Benefits/changes as result of program). Describe the potential expected impact of the implementation of the assignment.

2.7. Proposed Budget

Specific Intervention (1): Career and Vocational Guidance to Grade 9 learners

Project Activities*	School	Province	Quantities**	Unit cost (daily fee)	Total Budget
Career Guidance session			1 per year		
Promotional material					
Impact costs					
Project costs (limited to a max. 7.5% of project cost)					
Other (to be indicated)					
Total					

*The project activities are to be aligned with the methodology used.

**TETA reserves the right to change the quantities. These are only indicative for costing and accurate comparison purposes.

Impact costs: the provider will be required to compile a database of all learners that undertake the career guidance session. Further, the provider will collect the data for all learners that chose one or more STEMI subject from Gr 10. The database will be provided to TETA for further implementation.

Project costs could include: accommodation of tutor, printing costs of materials, calls related to the programme, etc. these must be limited to a max. of 7.5% of the project cost

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Specific Intervention (2): Teacher training and development on teaching methodologies, content knowledge focusing on STEMI subjects.

Project Activities*	Subject	Province	Quantities**	Unit cost (daily fee)	Total Budget
<i>Training costs</i>			<i>3 teachers per school</i>		
<i>Training material</i>			<i>3 teachers per school</i>		
<i>Impact costs</i>					
<i>Project costs (limited to a max. 7.5% of project cost)</i>					
<i>Other (to be indicated)</i>					
Total					

*The project activities are to be aligned with the methodology used.

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Impact costs: these could include an anonymous survey to measure current perception of learners, learners' marks and progress. Any other form of measurement of impact on the basis of the proposed methodology

Project costs could include: accommodation of tutor, printing costs of materials, calls related to the programme, etc. these must be limited to a max. of 7.5% of the project cost

Specific Intervention (3): Learner support on STEMI subjects.

Project Activities*	Subject	Province	Quantities**	Unit cost (daily fee)	Total Budget
<i>Tutoring costs</i>			<i>50 learners per school</i>		
<i>Training material</i>			<i>50 learners per school</i>		
<i>Impact costs</i>					
<i>Project costs</i>					
<i>Other (to be indicated)</i>					
Total					

*The project activities are to be aligned with the methodology used.

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Impact costs must include: compilation of database of learners supported, subjects supported, baseline of current results, and results per term post training. This will further include data analysis and reporting of performance of learners, including challenges experienced.

Project costs could include: accommodation of tutor, printing costs of materials, calls related to the programme, etc. these must be limited to a max. of 7.5% of the project cost.

3. GEOGRAPHICAL LOCATION

This section must be completed per province in line with the applicant's footprint. More than one province can be selected in the event that the applicant has actual presence (office available) in a specific province.

Province	Resources available in the province (name and surname of facilitator/tutor)
Eastern Cape	
Free State	
Gauteng	
Kwa-Zulu Natal	
Limpopo	
Mpumalanga	
North West	
Northern Cape	
Western Cape	

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4. STRATEGIC PARTNERS

Define the Strategic Partners, or collaborations formed. Describe the co-operation with other organisations in this program. Provide full details and contact information and involvement / contribution of each partner. (if any)

Strategic Partner name	Role and responsibility

5. RESOURCES UTILISED TO IMPLEMENT THE PROJECT

Describe the technical capacity of the proposed Training Provider/s, years of experience, traceable records (letters of reference must be provided) and relevant registration with SACE, where applicable.

Name and surname of Facilitator/ Tutor	Years of Experience	Previous Clients	Specific Expertise (in relation to the project)	SACE registration # (where applicable)

6. RISK ANALYSIS

Define all risks identified in impeding the implementer to deliver according to this proposal.

Define all risks identified in completing this project in accordance to the time frame proposed.

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7. IMPLEMENTATION PLAN

Activity	Deliverable	Start Date	End Date