



Transport Education Training Authority
Heart of Skills Innovation

344 Pretoria Avenue
Randburg
2194
Phone: 011 577 7000

Private Bag X 10016
Randburg
2125

TRANSPORT EDUCATION TRAINING AUTHORITY (TETA) SKILLS DEVELOPMENT FACILITATOR ROADSHOWS 2019/2020

BACKGROUND AND MANDATE

The Transport Education and Training Authority (**TETA**) is a statutory body established through Section 9(1) of the Skills Development Act, 1998 (Act 97 of 1998) in order to enable its stakeholders to advance skills levels in the sector in accordance with government's growth initiatives. The Transport SETA is striving to build a system where skills production and development respond to the socio-economic needs of our country and its labour market. Such high-quality skills will in turn enhance investment and improve service delivery.

The Transport Education and Training Authority (**TETA**) cordially invites all its **Skills Development Facilitators** to attend the annual Skills Development Facilitator road shows that are planned to take place in all regions listed below so as to share and discuss developments that impact the submission of Mandatory Grant Application.

Who should attend the roadshows?

- Skills Development Facilitators (SDFs) operating within the transport sub sectors who are appointed as SDF's for TETA Levy paying and Non Levy Paying Enterprises.

Topics to be discussed for the day are as follows:

1. TETA online Submission (Training on the new system)
2. Mandatory grants submissions

The road shows will be held as per the schedule below. Confirmation of attendance is compulsory and it should be submitted on the TETA website on or before the 14th of December 2018 only RSVPs that are done online will be accepted.

Please note that venues for each workshop, directions and other relevant information will only be communicated to confirmed delegates as per Skills Development Facilitator RSVP.

ROADSHOW SCHEDULE

Day	Date	Region/Province	Venue	Time	Contact person, telephone and email address
Monday	21 st January 2019	Gauteng North (Midrand/Pretoria)	TBA	09h00 – 14h00	Maphuti Chepe Tel - 011 577 7116 maphutic@teta.org.za
Tuesday	22 nd January 2019	Gauteng South	TBA	09h00 – 14h00	Maphuti Chepe Tel - 011 577 7116 maphutic@teta.org.za
Wednesday	23 rd January 2019	Kwazulu Natal Province	TBA	09h00 – 14h00	Sajeedah Ally Tel - 031 334- 9881 sady@teta.org.za
Thursday	24 th January 2019	Western Cape Province	TBA	09h00 – 14h00	Malcolm Alexander Tel - 021 531 3064 Malcolm@teta.org.za
Friday	25 th January 2018	North West Province	TBA	09h00 – 14h00	Nelly Zekale Tel - 011 577 7088 nelly@teta.org.za
Monday	28 th January 2019	East London	TBA	09h00 – 14h00	Charmaine Slade Tel - 011 577 7070 CharmaineS@teta.org.za
Tuesday	29 th January 2019	Port Elizabeth	TBA	09h00 – 14h00	Charmaine Slade Tel - 011 577 7070 CharmaineS@teta.org.za

Wednesday	30 th January 2019	Limpopo Province		09h00 – 14h00	Tabane Mokgosinyana Tel - 011 577 7085 Email - tabane@teta.org.za
Thursday	31 st January 2019	Mpumalanga Province	TBC	09h00 – 14h00	Khaya Ngubane Tel- 011 577 7079 Email: Khaya.Ngubane@teta.org.za
Friday	01 th February 2019	Northern Cape Province	TBC	09h00 – 14h00	Motlatso Mohale Tel - 011 577 7084 Email: Motlatso@teta.org.za
Monday	04 th of February 2019	Free State Province	TBC	09h00 – 14h00	Samuel Motau Tel - 011 577 7053 Email- SamuelM@teta.org.za

TETA 2019 WSP/ATR SUBMISSIONS

2018/2019 ANNUAL TRAINING REPORT (ATR) and 2019/2020 WORKPLACE SKILLS PLAN (WSP) SUBMISSION

DEADLINE IS 30 April 2019

The Transport Education and Training Authority (TETA) wishes to advise all TETA registered Levy Paying Enterprises that the online system will be opened with effect from the **11th of February 2019** for Workplace Skills Plans and Annual Training Reports submissions.

Important information:

All submissions must be made online before or on **30 April 2019** based on the following criteria:

- (a) All TETA registered SDF's are required to update their information and upload a certified ID copy, SDF appointment letter (signed by the organisation's executive on the Company letterhead), company details and levy number.
- (b) **New** SDF's will be required to link themselves on TETA online system with relevant levy number and SIC code as per system user guide and upload the information as in (a), access to the system remain pending until

compliance has been verified by TETA. On acceptance, the chamber against which the levy number is registered will approve the SDF for access.

Sibongile Sibiya

SKILLS DEVELOPMENT AND LEARNING PROGRAMMES MANAGER: TETA

11 September 2018
