

TRANSPORT EDUCATION and TRAINING AUTHORITY

2nd Floor, Sonsona Building, 344 Pretoria Avenue, Randburg, 2125, RSA
Private Bag X10016, Randburg, 2125 • Tel: +27 11 781 1280 • Fax: +27 11 886 2502



14 January 2009

Dear TETA Accredited Provider

Notification of External Moderation required effective from 12 January 2009

TETA ETQA would like to inform you on the following changes that will take place in external moderation function as from 12 January 2009. Due to the travel budget for external moderation being fully utilised, the ETQA has ceased the moderation plans for the following external moderators and they will not be coming out on site:-

1. David Nkosi
2. Dumisani Sibuyi
3. Johan de Wet
4. Gizelle McIntyre
5. Rowan van Dyk
6. Nigel Shipston
7. Carole Raffinetti
8. Elize Brunette
9. Sadak Mahomed
10. Linda Meyer

To ensure continued external moderation of quality delivery of education and training the following hardcopy evidence must be submitted to the ETQA Front Desk:-

Moderation information which includes:-

- Learner details on the excel spreadsheet must be submitted to your ETQA Practitioner.
- Internal Moderator Report.
- Internal Moderation policy and procedures.
- Action taken based on the previous external moderation report.

TETA may from time to time request learner Portfolio of Evidence to verify competence. These may be submitted to TETA by hand or mail. Unfortunately faxed or emailed copies will not be accepted.

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If found that a provider has not taken any action as per previous report this will impact on the provider accreditation status, and continued moderation activities.

Should you have any queries, please do not hesitate to contact Melissa Erra or Nokubonga Zondi.

Yours Sincerely

Mrs. Melissa Erra
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